

**CITY OF MT. SHASTA
OPERATING BUDGET
2011-2012**

ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
GENERAL FUND		
Beginning Fund Balance (July 1) Carryover	400,000	
Revenues		
Taxes	2,288,000	80.30%
Franchises	67,500	2.37%
State Subventions and Grants	36,000	1.26%
Fines and Forfeitures	40,000	1.40%
Interest and Rental Revenues	3,150	0.11%
Permits and Licenses	20,600	0.72%
Current Service Charges	24,900	0.87%
Other Miscellaneous Revenues	1,000	0.04%
Administrative Allocation	258,000	9.06%
Transfers In	110,000	3.86%
Total General Fund Revenues	2,849,150	
Expenditures		
Legislative		
 City Council		
Salaries and Benefits	9,769	0.33%
Employee Related Costs	350	0.01%
Facilities Expenses	5,850	0.20%
Miscellaneous Expenses	1,000	0.03%
Total City Council	16,969	0.58%
Total Legislative	16,969	0.58%
Administration and Finance		
 City Manager		
Salaries and Benefits	185,545	6.34%
Employee Related Costs	600	0.02%
Facilities Expenses	1,500	0.05%
Miscellaneous Expenses	200	0.01%
Total City Manager	187,845	6.42%
 City Clerk		
Salaries and Benefits	1,679	0.06%
Employee Related Costs	350	0.01%
Services-Personal and Professional	4,000	0.14%
Insurance, Licenses, and Taxes	500	0.02%
Total City Clerk	6,529	0.22%
 Finance		
Salaries and Benefits	262,355	8.96%
Employee Related Costs	1,300	0.04%
Services-Personal and Professional	16,650	0.57%
Insurance, Licenses, and Taxes	5,550	0.19%
Facilities Expenses	12,000	0.41%
Maintenance and Repairs	985	0.03%
Materials and Supplies	10,875	0.37%
Capital Outlay	0	0.00%
Total Finance	309,715	10.58%

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ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
Management Information Systems		
Employee Related Costs	0	0.00%
Services-Personal and Professional	17,000	0.58%
Maintenance and Repairs	500	0.02%
Materials and Supplies	500	0.02%
Capital Outlay	0	0.00%
Total Data Processing / Information Systems	18,000	0.61%
City-Wide Insurance		
Employee Related Costs	3,000	0.10%
Insurance, Licenses, and Taxes	110,500	3.77%
Total Insurance	113,500	3.88%
City Attorney		
Services-Personal and Professional	27,000	0.92%
Total City Attorney	27,000	0.92%
Total Administration and Finance	662,589	22.63%
Public Safety- Police and Fire		
Police Department		
Salaries and Benefits	675,456	23.07%
Employee Related Costs	12,240	0.42%
Services-Personal and Professional	12,000	0.41%
Facilities Expenses	13,000	0.44%
Maintenance and Repairs	24,350	0.83%
Materials and Supplies	6,500	0.22%
Miscellaneous Expenses	5,250	0.18%
Capital Outlay	0	0.00%
Total Police Department	748,796	25.58%
Dispatch		
Salaries and Benefits	228,170	7.79%
Employee Related Costs	3,415	0.12%
Services-Personal and Professional	8,000	0.27%
Materials and Supplies	600	0.02%
Total Dispatch	240,185	8.20%
Code Enforcement		
Salaries and Benefits	31,221	1.07%
Employee Related Costs	730	0.02%
Services-Personal and Professional	1,150	0.04%
Facilities Expenses	300	0.01%
Maintenance and Repairs	1,700	0.06%
Supplies & Miscellaneous Expenses	500	0.02%
Total Animal Control	35,601	1.22%

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ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
Fire Department		
Salaries and Benefits	196,672	6.72%
Employee Related Costs	28,810	0.98%
Insurance, Licenses, and Taxes	5,330	0.18%
Facilities Expenses	7,000	0.24%
Maintenance and Repairs	30,500	1.04%
Materials and Supplies	25,650	0.88%
Miscellaneous Expenses	3,000	0.10%
Capital Outlay	0	0.00%
Total Fire Department	296,962	10.14%
Total Police and Fire Safety	1,321,544	45.14%
Buildings and Operations		
Non-Departmental		
Salaries and Benefits	4,000	0.14%
Employee Related Costs	2,500	0.09%
Services-Personal and Professional	2,000	0.07%
Insurance, Licenses, and Taxes	4,650	0.16%
Miscellaneous Expenses	0	0.00%
Transfers Out to Other Funds	0	0.00%
Total Non-Departmental	13,150	0.45%
Planning and Zoning		
Salaries and Benefits	85,194	2.91%
Employee Related Costs	850	0.03%
Services-Personal and Professional	5,000	0.17%
Facilities Expense	2,900	0.10%
Materials and Supplies	1,000	0.03%
Miscellaneous Expenses	0	0.00%
Total Planning	94,944	3.24%
Community Promotion and Visitors		
Salaries and Benefits	9,410	0.32%
Materials and Supplies	1,000	0.03%
Miscellaneous Expenses	100,312	3.43%
Transfers out	1,150	0.04%
Capital Outlay	0	0.00%
Total Community Promotion	111,872	3.82%
Public Works Administration		
Salaries and Benefits	95,256	3.25%
Employee Related Costs	1,250	0.04%
Services-Personal and Professional	1,000	0.03%
Facilities Expenses	1,800	0.06%
Maintenance and Repairs	700	0.02%
Materials and Supplies	0	0.00%
Total Public Works Administration	100,006	3.42%

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ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
Building & Safety Inspection		
Salaries and Benefits	0	0.00%
Employee Related Costs	0	0.00%
Services-Personal and Professional	35,150	1.20%
Facilities Expenses	150	0.01%
Maintenance and Repairs	0	0.00%
Materials and Supplies	100	0.00%
Total Building Inspection	35,400	1.21%
Government Buildings		
Salaries and Benefits	7,807	0.27%
Facilities Expenses	22,500	0.77%
Maintenance and Repairs	10,200	0.35%
Materials and Supplies	500	0.02%
Miscellaneous Expenses	0	0.00%
Capital Outlay	0	0.00%
Total Government Buildings	41,007	1.40%
Library		
Salaries and Benefits	0	0.00%
Services-Personal and Professional	0	0.00%
Facilities Expenses	7,800	0.27%
Maintenance and Repairs	3,000	0.10%
Materials and Supplies	0	0.00%
Total Library	10,800	0.37%
Total Buildings and Operations	407,179	13.91%
Public Works Department		
Central Garage		
Salaries and Benefits	63,300	2.16%
Employee Related Costs	450	0.02%
Insurance, Licenses, and Taxes	250	0.01%
Facilities Expenses	11,580	0.40%
Maintenance and Repairs	16,000	0.55%
Materials and Supplies	6,100	0.21%
Miscellaneous Expenses	100	0.00%
Capital Outlay	0	0.00%
Total Central Garage	97,780	3.34%
Streets and Roadways		
Salaries and Benefits	151,846	5.19%
Employee Related Costs	0	0.00%
Services-Personal and Professional	1,000	0.03%
Maintenance and Repairs	17,000	0.58%
Materials and Supplies	8,600	0.29%
Total Streets	178,446	6.10%
Streets - Landscape Maintenance		
Salaries and Benefits	8,554	0.29%
Employee Related Costs	650	0.02%
Services-Personal and Professional	500	0.02%
Materials and Supplies	400	0.01%
Total Streets - Landscape Maintenance	10,104	0.35%

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ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
Street Cleaning		
Salaries and Benefits	17,109	0.58%
Maintenance and Repairs	1,750	0.06%
Materials and Supplies	100	0.00%
Total Street Cleaning	18,959	0.65%
Traffic Safety		
Salaries and Benefits	6,949	0.24%
Facilities Expenses	41,000	1.40%
Maintenance and Repairs	17,000	0.58%
Materials and Supplies	100	0.00%
Total Traffic Safety	65,049	2.22%
Snow Removal		
Salaries and Benefits	45,739	1.56%
Employee Related Costs	1,200	0.04%
Maintenance and Repairs	18,000	0.61%
Materials and Supplies	9,000	0.31%
Capital Outlay	0	0.00%
Total Snow Removal	73,939	2.53%
Total Public Works Department	444,277	15.18%
Transfer out	75,000	
Total General Fund Expenditures	2,927,558	
Net Revenues / (Expenses)	(78,408)	
Ending General Fund Balance (June 30) Reserve	321,592	Contingency Reserve 11.29%
EQUIPMENT REPLACEMENT FUND		
Beginning Fund Balance (July 1) Carryover	254,232	
Revenues		
Interest and Rental Revenues	0	0.00%
Transfers In From Other Funds	75,000	100.00%
Expenditures		
Capital Outlay	290,000	100.00%
Net Revenues / (Expenditures)	(215,000)	
Ending Fund Balance (June 30) Reserves	39,232	
TRANSPORTATION FUND		
Beginning Fund Balance (July 1) Carryover	200,908	
Revenues		
Interest and Rental Revenues	700	100.00%
County Processed Subventions	0	0.00%
Expenditures		
Services-Personal and Professional	0	0.00%
Capital Outlay	0	0.00%
Net Revenues / (Expenditures)	700	
Ending Fund Balance (June 30) Reserves	201,608	

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ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
TRANSPORTATION PROJECTS FUND		
Beginning Fund Balance (July 1) Carryover	0	
Revenues		
State Subventions and Grants - 920	130,000	56.52%
State Subventions and Grants - 921	0	0.00%
State Subventions and Grants - 922	100,000	43.48%
Other Reimbursements	0	0.00%
Expenditures		
Services-Personal and Professional - 920	0	0.00%
Capital Outlay - 920	130,000	56.52%
Services-Personal and Professional - 921&922	0	0.00%
Special Project Expense - 921&922	0	0.00%
Capital Outlay - 921	0	0.00%
Capital Outlay - 922	100,000	43.48%
Net Revenues / (Expenditures)	0	
Ending Fund Balance (June 30) Reserves	0	
GAS TAX - GENERAL CONSTRUCTION (2105)		
Beginning Fund Balance (July 1) Carryover	239,256	
Revenues		
State Subventions and Grants	19,540	95.13%
Interest and Rental Revenues	1,000	4.87%
Expenditures		
Services-Personal and Professional	0	0.00%
Capital Outlay	0	0.00%
Transfers Out to Other Funds	0	0.00%
Net Revenues / (Expenditures)	20,540	
Ending Fund Balance (June 30) Reserves	259,796	
GAS TAX - CONSTRUCTION (2106)		
Beginning Fund Balance (July 1) Carryover	125,087	
Revenues		
State Subventions and Grants	22,135	98.22%
Interest and Rental Revenues	400	1.78%
Expenditures		
Services-Personal and Professional	0	0.00%
Capital Outlay	100,000	100.00%
Net Revenues / (Expenditures)	(77,465)	
Ending Fund Balance (June 30) Reserves	47,622	
GAS TAX - MAINTENANCE (2107)		
Beginning Fund Balance (July 1) Carryover	185,861	
Revenues		
State Subventions and Grants	76,003	99.22%
Interest and Rental Revenues	600	0.78%
Expenditures		
Services-Personal and Professional	0	0.00%
Maintenance and Repairs	0	0.00%
Capital Outlay	25,000	33.33%
Transfers Out to Other Funds	50,000	66.67%
Net Revenues / (Expenditures)	1,603	
Ending Fund Balance (June 30) Reserves	187,464	

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ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
GAS TAX - ENGINEERING (2107.5)		
Beginning Fund Balance (July 1) Carryover	5,782	
Revenues		
State Subventions and Grants	1,000	98.04%
Interest and Rental Revenues	20	1.96%
Expenditures		
Services-Personal and Professional	2,000	100.00%
Net Revenues / (Expenditures)	(980)	
Ending Fund Balance (June 30) Reserves	4,802	
 COMBINED GAS TAX FUNDS BALANCE	 499,684	
DRAINAGE OPERATIONS FUND		
Beginning Retained Earnings (July 1) Carryover	40,000	
Revenues		
Interest and Rental Revenues	420	1.79%
Current User Fees	23,000	98.21%
Expenditures		
Salaries and Benefits	19,626	59.97%
Services-Personal and Professional	1,000	3.06%
Insurance, Licenses, and Taxes	1,250	3.82%
Maintenance and Repairs	5,000	15.28%
Materials and Supplies	1,500	4.58%
Capital Outlay	0	0.00%
Administrative Allocation	4,350	13.29%
Total Expenditures	32,726	
Net Revenues / (Expenditures)	(9,306)	
Ending Retained Earnings (June 30) Reserves	30,694	
DRAINAGE IMPROVEMENT FUND		
Beginning Fund Balance (July 1) Carryover	41,215	
Revenues		
Interest and Rental Revenues	150	6.98%
Current User Fees	2,000	93.02%
Expenditures		
Services-Personal and Professiona;	0	0.00%
Capital Outlay	0	0.00%
Total Expenditures	0	0.00%
Net Revenues / (Expenditures)	2,150	
Ending Fund Balance (June 30) Reserves	43,365	
SOLID WASTE COLLECTIONS FUND		
Beginning Retained Earnings (July 1) Carryover	260,000	
Revenues		
Interest and Rental Revenues	5,500	1.14%
Grants	5,000	1.04%
Current User Fees	470,500	97.82%

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ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
Expenditures		
Salaries and Benefits	0	0.00%
Services-Personal and Professional	280,940	53.14%
Insurance, Licenses, and Taxes	400	0.08%
Maintenance and Repairs	160,000	30.27%
Materials and Supplies	1,000	0.19%
Miscellaneous Expenses	28,300	5.35%
Administrative Allocation	58,000	10.97%
Total Expenditures	528,640	
Net Revenues / (Expenditures)	(47,640)	
Ending Retained Earnings (June 30) Reserves	212,360	
WATER OPERATIONS FUND		
Beginning Working Capital (July 1) Carryover	783,000	
Revenues		
Interest and Rental Revenues	8,000	1.48%
Current User Fees	534,000	98.52%
Transfer In	0	0.00%
Total Revenues	542,000	
Expenditures		
Salaries and Benefits	181,823	31.22%
Employee Related Costs	2,750	0.47%
Services-Personal and Professional	18,830	3.23%
Insurance, Licenses, and Taxes	16,380	2.81%
Facilities Expenses	8,500	1.46%
Maintenance and Repairs	29,500	5.07%
Materials and Supplies	4,600	0.79%
Debt Service Expenditure	0	0.00%
Capital Outlay	245,000	42.07%
Administrative Allocation	75,000	12.88%
Transfers Out to Other Funds	0	0.00%
Total Expenditures	582,383	
Net Revenues / (Expenditures)	(40,383)	
Ending Retained Earnings (June 30) Reserves	742,617	
Designated Retained Earnings		
WATER IMPROVEMENTS FUND		
Beginning Fund Balance (July 1) Carryover	376,725	
Revenues		
Interest and Rental Revenues	1,200	6.25%
Current User Fees	18,000	93.75%
Expenditures		
Services-Personal and Professiona;	0	0.00%
Capital Outlay	0	0.00%
Transfers Out to Other Funds	0	0.00%
Net Revenues / (Expenditures)	19,200	
Ending Fund Balance (June 30) Reserves	395,925	
COMBINED WATER FUNDS BALANCE	1,138,542	

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ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
WASTEWATER OPERATIONS FUND		
Beginning Working Capital (July 1) Carryover	386,000	
Revenues		
Interest and Rental Revenues	9,300	1.17%
Current User Fees	776,850	97.58%
Other Miscellaneous Revenues	10,000	1.26%
Total Revenues	796,150	
Expenditures		
Field System Service		
Salaries and Benefits	49,826	5.97%
Employee Related Costs	1,500	0.18%
Services-Personal and Professional	6,000	0.72%
Insurance, Licenses, and Taxes	4,800	0.58%
Maintenance and Repairs	29,100	3.49%
Materials and Supplies	5,700	0.68%
Debt Service Expenditure	73,973	8.87%
Capital Outlay	25,000	3.00%
Administrative Allocation	28,000	3.36%
Total System Expenditures	223,899	
Treatment Plant Operations		
Salaries and Benefits	172,123	20.63%
Employee Related Costs	1,650	0.20%
Services-Personal and Professional	37,015	4.44%
Insurance, Licenses, and Taxes	17,700	2.12%
Facilities Expenses	87,478	10.49%
Maintenance and Repairs	39,800	4.77%
Materials and Supplies	59,650	7.15%
Capital Outlay	110,000	13.18%
Administrative Allocation	85,000	10.19%
Total Plant Expenditures	610,416	
Total Wastewater Operations Expenses	834,315	
Net Revenues / (Expenditures)	(38,165)	
Ending Retained Earnings (June 30) Reserves	347,835	
WASTEWATER IMPROVEMENTS FUND		
Beginning Fund Balance (July 1) Carryover	364,450	
Revenues		
Interest and Rental Revenues	1,200	3.14%
Current User Fees	37,000	96.86%
Expenditures		
Services-Personal and Professional	0	0.00%
Capital Outlay	0	0.00%
Transfers Out to Other Funds	0	0.00%
Net Revenues / (Expenditures)	38,200	
Ending Fund Balance (June 30) Reserves	402,650	
COMBINED SEWER FUNDS BALANCE	750,485	

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ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
FIRE ASSESSMENT DISTRICT	35,300	
Beginning Fund Balance (July 1) Carryover		
Revenues		
Taxes	48,000	99.79%
Interest and Rental Revenue	100	0.21%
Miscellaneous Revenue	0	0.00%
Expenditures		
Debt Service Expenditures	43,633	100.00%
Capital Outlay	0	0.00%
Net Revenues / (Expenditures)	4,467	
Ending Fund Balance (June 30) Reserves	39,767	
SPRINGHILL SEWER ASSESSMENT DISTRICT REDEMPTION FUND		
Beginning Fund Balance (July 1) Carryover	26,000	
Revenues		
Taxes	0	0.00%
Interest and Rental Revenue	1,000	1.75%
Transfer In	56,000	98.25%
Expenditures		
Debt Service Expenditures	82,800	100.00%
Net Revenues / (Expenditures)	(25,800)	
Ending Fund Balance (June 30) Reserves	200	
SPRINGHILL SEWER ASSESSMENT DISTRICT BOND ADMIN. FUND		
Beginning Fund Balance (July 1) Carryover	188,631	
Revenues		
Taxes	0	100.00%
Interest and Rental Revenue	0	0.00%
Expenditures		
Services-Personal and Professional	15,000	21.13%
Transfers Out to Other Funds	56,000	78.87%
Net Revenues / (Expenditures)	(71,000)	
Ending Fund Balance (June 30) Reserves	117,631	
COMMUNITY DEVELOPMENT BLOCK GRANTS		
Beginning Fund Balance (July 1) Carryover	20,879	
Revenues		
Interest and Rental Revenue	0	0.00%
Miscellaneous Revenues	700,000	100.00%
Transfers In From Other Funds	0	0.00%
Expenditures		
Services-Personal and Professional	112,000	16.00%
Other Miscellaneous Expenses	118,000	16.86%
Development Loans	470,000	67.14%
Capital Outlay	0	0.00%
Net Revenues / (Expenditures)	0	
Ending Fund Balance (June 30) Reserves	20,879	

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CDBG REVOLVING LOAN FUND		
Beginning Fund Balance (July 1) Carryover	218,920	
Revenues		
Interest and Rental Revenue	700	2.44%
Loan Payments	28,000	97.56%
Expenditures		
Loan Services	0	0.00%
Development Loans	35,000	100.00%
Net Revenues / (Expenditures)	(6,300)	
Ending Fund Balance (June 30) Reserves	212,620	
FEMA / OES DISASTER REIMBURSEMENT		
Beginning Fund Balance (July 1) Carryover	6,145	
Revenues		
State Subventions and Grants	0	
Federal Subventions and Grants	0	
Transfers In from Other Funds	0	
Expenditures		
Salaries and Benefits	0	
Other Miscellaneous Expenses	0	
Capital Outlay	0	
Administrative Allocation	0	
Net Revenues / (Expenditures)	0	
Ending Fund Balance (June 30) Reserves	6,145	
C.O.P.S.		
Beginning Fund Balance (July 1) Carryover	100,321	
Revenues		
COPS Supplemental	0	
Expenditures		
Other Miscellaneous Expenses	0	
Capital Outlay	40,000	
Transfers Out	60,000	
Net Revenues / (Expenditures)	(100,000)	
Ending Fund Balance (June 30) Reserves	321	
BUSINESS IMPROVEMENT DISTRICT FUND		
Beginning Fund Balance (July 1) Carryover	9,900	
Revenues		
Interest and Rental Revenues	50	0.40%
Current Service Charges	12,500	99.60%
Expenditures		
Services-Personal and Professional	0	
Facilities Expense	2,000	
Capital Outlay	0	
Debt Service	5,250	
Net Revenues / (Expenditures)	5,300	
Ending Fund Balance (June 30) Reserves	15,200	

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ACCOUNT GROUP	Final Budget 2011-12	Percent of Budget
BEAUTIFICATION PROJECTS FUNDS		
Beginning Fund Balance (July 1) Carryover	600	
Revenues		
Miscellaneous Revenue	250	17.86%
Transfers In from Other Funds	1,150	82.14%
Expenditures		
Materials and Supplies	0	
Other Miscellaneous Expenses	0	
Net Revenues / (Expenditures)	1,400	
Ending Fund Balance (June 30) Reserves	2,000	
BEAUTIFICATION ENDOWMENT FUND		
Beginning Fund Balance (July 1) Carryover	4,000	
Revenues		
Interest and Rental Revenues	400	80.00%
Miscellaneous Revenue	100	20.00%
Expenditures		
Facilities Expense	450	
Capital Outlay	0	
Net Revenues / (Expenditures)	50	
Ending Fund Balance (June 30) Reserves	4,050	
COMMUNITY ENHANCEMENT FUND		
Beginning Fund Balance (July 1) Carryover	36,500	
Revenues		
Miscellaneous Revenue	12,000	100.00%
Expenditures		
Other Miscellaneous Expenses	12,000	100.00%
Net Revenues / (Expenditures)	0	
Ending Fund Balance (June 30) Reserves	36,500	
FIRE - TRAINING & RESCUE		
Beginning Fund Balance (July 1) Carryover	850	
Revenues		
Miscellaneous Revenue	200	100.00%
Expenditures		
Maintenance and Repairs	0	
Other Miscellaneous Expenses	1,000	
Net Revenues / (Expenditures)	(800)	
Ending Fund Balance (June 30) Reserves	50	